



Position Description

Position: Project Technician

Reports to: Senior Project Scientist- Commercial Services

Overview:

The Project Technician provides general support and is involved in the delivery of projects within the commercial services group of the AWRI. The Project Technician will abide by and support internal quality, project management and operating systems, and in addition, will provide general technical support to Commercial Services as requested by the Project Manager or the Group Manager – Commercial Services.

Qualifications:

A minimum of a BSc degree or equivalent in a chemistry, biology, engineering or a related discipline.

Principal Accountabilities:

The main responsibilities of the Project Engineer are:

1. Take daily responsibility execution and reporting of internal and external projects as discussed directed by the Project Manager or Group Manager.
2. Undertake chemical, microbiological and field testing as directed by the Project Manager in an effective and efficient manner.
3. Organise and facilitate testing by internal and external service providers as required.
4. Coordinate project workload and resources to meet project timelines and deliverables according to project budgets.
5. Effectively conduct experimental design, statistical data treatment, data interpretation, and communication of project actions in alignment with requirements.
6. Ensure quality project outcomes through strict adherence to project plans, project management systems and directions provided by the Project Manager and robust and thorough evaluation of experimental data.

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7. Where necessary liaise with external stakeholders and customers to ensure projects meet defined goals and a high quality outcome.
8. Undertake other duties as directed by their supervisor, the Group Manager or the Managing Director.
9. Accepts that all Intellectual Property, Patents and discovery arising during the course of employment at the AWRI remains the property of the AWRI.
10. Promote the general well being of the AWRI.

Person Specification:

1. Practical understanding of and experience in scientific principles and research.
2. Ability to work and communicate successfully within a multi disciplinary environment and across research and industry groups.
3. Ability to maintain effective working relationships and contribute positively in a team environment.
4. Superior oral and written communication skills.

Occupational Health Safety Welfare and Environment Responsibilities:

Employees and students must take reasonable care to protect their own health and safety, and have responsibilities to:

1. Ensure that they do not increase the risk to the health, safety or welfare of others through any act or omission.
2. Obey reasonable instructions that are designed to protect their health, safety and welfare.
3. Use, in the appropriate manner, equipment that is provided to protect their health, safety or welfare.
4. Not wilfully interfere with, or misuse, items or facilities provided in the interest of health, safety or welfare of employees.
5. Ensure that they are not affected by alcohol or any other drug to such an extent that they endanger themselves or others.
6. Report promptly, any hazards, incidents or injuries to their Manager/Team Leader.