



The Australian Wine
Research Institute

Election of directors of The Australian Wine Research Institute Limited (AWRI) by levy payers

Background

The AWRI's Constitution provides that there will be not fewer than seven nor more than eleven directors on the AWRI Board. Six of those directors are nominated and/or elected by organisations that pay the *Wine Grapes Levy* (levy payers), divided into three categories:

- **Small levy payers** (levy payers who crush up to 2,000 tonnes of winegrapes per annum)
- **Medium levy payers** (levy payers who crush between 2,001 and 50,000 tonnes of winegrapes per annum)
- **Large levy payers** are levy payers who crush more than 50,000 tonnes of winegrapes per annum.

The levy payer vacancies on the Board are to be filled by the appointment of a maximum of two directors at any time as nominated by each of the three levy payer categories, totalling six levy payer directors.

(For the avoidance of doubt, persons nominated by either Small, Medium or Large Levy Payers are not to be construed as representing the particular interests of that classification but to facilitate a mix of directors across the classifications) (text from Clause 25.5 (c) of the AWRI Constitution).

This document provides a brief summary of the process for levy payers to elect directors to the Board of the AWRI.

Returning Officer

The directors of the AWRI will appoint the Returning Officer when the term of any levy payer-elected director is coming to an end. The Returning Officer will:

- call for nominations in the category/ies where a vacancy(ies) have arisen
- determine if an election is necessary
- if an election is necessary, conduct that election with the support of the Department of Agriculture.

Nomination process

A call for nominations will be made by contacting all levy payers, using a contact list provided to the AWRI by the Department of Agriculture and Water Resources ('the Department'). The nomination period will be at least twenty-one days. A levy payer can only propose or second a nomination for a

Corner of Hartley Grove and Paratoo Road, Urrbrae
Correspondence:
PO Box 197
Glen Osmond SA 5064
Australia
Website: www.awri.com.au
Telephone 61 8 8313 6600
Facsimile 61 8 8313 6601

director in relation to the category to which it belongs, and can only propose or second one nomination in total.

The nominee is not required to be a levy payer, however the nominee, proposer and seconder must all declare that the nominee is a person who possesses the necessary skills, expertise and experience to satisfy Clause 25.3 of the AWRI Constitution (which can be found on our website or by clicking [here](#).)

Once the nomination period has closed, the Returning Officer will inspect the nominations received and determine if an election is required (if more than the required number of candidates are nominated in a particular category).

If only the required number of candidates for a category have been nominated, the Returning Officer will declare them duly elected and will advise the Chair of the AWRI Board of the result.

If more candidates are nominated for a category than there are vacancies, the Returning Officer will conduct an election for that category.

Election

If an election is required in a particular category, the Returning Officer will conduct the election, with the support of the Department.

All levy payers in the category/ies for which an election is required will be contacted (via email or mail) at least ten business days before the closing date of the election, with details of the names of the candidates, the closing date of the election and the method of voting.

The election will be conducted electronically in such a way as to ensure the details of votes cast by any particular levy payer are kept confidential.

Results from the electronic voting will be provided to the Returning Officer who will notify the Chair of the AWRI Board of the result and the number of votes received by each candidate.

In the unlikely event of a tie, the Returning Officer would decide which candidate(s) would be elected by lot. Election results will be communicated to levy payers.

Contact

For further information on the election of Directors to the AWRI, please contact Shiralee Dodd:

Phone +61 (0)8 8313 6600
Fax +61 (0)8 8313 6601
Email returningofficer@awri.com.au
Website www.awri.com.au
Address Wine Innovation Central Building,
PO Box 197 Glen Osmond SA 5064
Australia