



The Australian Wine
Research Institute

Position Description

Title of Position: Casual Laboratory Technician

Reporting to: Senior Laboratory Technician/Scientist

Overview:

The Laboratory Technician uses technical, microbiological and analytical skills as part of a team to provide an accurate and reliable analytical service to clients predominantly from the wine industry.

Qualifications:

A relevant degree in Science, such as BSc, BSc (Hons) or relevant industry experience.

Experience:

Sufficient experience in previous role(s) to develop an appropriate understanding of wine chemistry and microbiology.

Principal Accountabilities:

1. Perform sample preparation, chemical and microbiological analyses on wine and grape samples as required. The range of analyses performed will be within the scope of current experience and training. These analyses are to be performed in a timely and efficient manner in accordance with the quality criteria established during method validation and documentation.
2. Contribute to the maintenance of formal accreditations and quality of the commercial laboratories by performing analyses according to agreed quality parameters; performing calibrations of equipment according to relevant schedules; and complying with instructions as detailed within the quality manual or other related documents.
3. Enter and check test results and other data as required into the laboratory information management system.
4. Assist in the maintenance of adequate supplies of consumables and in the disposal of surplus samples.
5. Perform routine calibrations and maintenance of general equipment in the analytical laboratory, including, but not limited to POVAs, balances and pH meters.
6. Perform any other reasonable duties as requested by the Managing Director or Group Manager.

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7. Promote the well-being of the AWRI by ensuring that all contact with clients, staff or the public is performed in a professional manner.

Person Specification:

1. Well-developed communication skills, both verbal and written, to facilitate understanding of technical matters by a range of people both internal and external to AWRI.
2. Efficient time management skills.
3. Excellent interpersonal skills to be able to work effectively in a team environment.
4. Initiative and the capacity to self-motivate.

Workplace Health and Safety Responsibilities:

Employees and students must take reasonable care to protect their own health and safety, and have responsibilities to:

1. Ensure that they do not increase the risk to the health, safety or welfare of others through any act or omission.
2. Obey reasonable instructions that are designed to protect their health, safety and welfare.
3. Use, in the appropriate manner, equipment that is provided to protect their health, safety or welfare.
4. Not wilfully interfere with, or misuse, items or facilities provided in the interest of health, safety or welfare of employees.
5. Ensure that they are not affected by alcohol or any other drug to such an extent that they endanger themselves or others.
6. Report promptly, any hazards, incidents or injuries to their Manager/Team Leader.