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| **Business name:** | *PJ’s Vineyard* | | | |
| **Date plan developed:** | | *28th July 2021* | **Name of person who documented the plan:** | *Mardi & Co* |

| The incident management plan is documented to support business continuity and identify ways to: | | | | | |
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| * reduce the likelihood of an incident occurring | | * ensure business activities are not compromised | | * respond to, and recover from, an incident. | |
| **Potential risks to business continuity** | **Strategies and practices to manage risk(s)** | | **Internal and external stakeholders** | | **Worker(s) responsible** |
| Major disease outbreak | Investigate alternative chemicals and permits | | Vineyard manager  AWRI / PJ’s Vineyard personnel | | Brett |
| Biosecurity outbreak | Ring PJ’s Vineyard  Biosecurity plan | | Ring 1800 | | Brett |
| Flood | Preparedness, purchase portable pumps, remove equipment from sheds | | Vineyard manager  Pump supplier to assist | | Matt |
| Extreme weather events (hail, heat wave, frost) | Insurance, netting/protection (hail), frost fans | | Vineyard manager  suppliers | | Shaun |
| Equipment malfunctions during critical times | ID back up equipment and access to mechanics | | External mechanic  Workshop supervisor | | Peter |
| Loss of key personnel | Training, records available, succession plan, having a plan, communication, versatility in roles, SOPs, list of passwords, multiple copies of keys, insurance to cover employment | | Business owner  Leadership team | | Peter |